

## Online Registration

### **Application/ Admission /Registration**

Application forms will be available in both soft copies (word) or in PDF format on CUEA website. All copies of academic credentials, a covering letter and affiliation letter will be emailed to the Registry-Admissions office using the e-mail: [admissionsodel@cuea.edu](mailto:admissionsodel@cuea.edu)

Upon receipt, there will be an automatic response to the sender acknowledging the receipt and the timeframe of the feedback.

Upon admission to CUEA, the admission office will email back to the applicant the verdict /decision of the admission committee

### Students' registration on e-learning mode

The email system where documents and information is sent through e-mail: [admissionsodel@cuea.edu](mailto:admissionsodel@cuea.edu) shall be used. Phone calls and confirmation of information/transcripts of the applicants will be done from the previous universities and colleges attended. Three referees from these institutions will be mandatory. Universities/Colleges will certify transcripts or sent letter of certification to CUEA.

### **Transcripts**

The registry will post the results to the students on e-learning module /platform upon marking and moderation of the marks by the Department/Faculty.

### **Other Requirements**

- Digital photographs
- Students' Medical forms
- Admission fee- 2000/=